Title Search for a Print Book

1. In Library OneSearch, enter the title you are looking for in the search bar. For example, 20,000 Leagues Under the Sea.

2. Note that the search results show both print and electronic items.
3. To narrow down the results to show only books, click on “Books” under Type on the left sidebar. (Note: the search results are automatically updated on the right).

4. Optional: Keep the filter(s) you’ve chosen from search to search. To do this, on the left side bar under the heading Active Filters, hover over the filter(s) and click the “Lock icon”. To undo, hover over and click the “Lock icon” to unlock the filter(s).
5. Now you can examine the search results for the matching title. Click on the correct title (In this case it is the top record).

6. A preview screen will open and tell you more about the title, including where you can find it in the library. (Note: at any point you can click the “X” on the far left to exit the preview and return to the search results).
Keyword Search for an Ebook

1. In Library OneSearch, enter your keyword(s) in the search bar. For example, Calculus.

2. Note that the search results are for both print and electronic items.
3. To narrow down the results to show only ebooks, select “Available online” under the heading Availability and “Books” under the heading Type on the left sidebar. Click “Apply Filters” at the bottom left. (Note: the search results are automatically updated on the right).

4. Optional: Keep the filter(s) you’ve chosen from search to search. To do this, on the left side bar under the heading Active Filters, hover over the filter(s) and click the “Lock icon”. To undo, hover over and click the “Lock icon” to unlock the filter(s).
5. Now you can examine the search results for titles related to your keyword search. Click on a title or click on “Available Online” under the title to find out more information about it.

6. If you click on the title, a preview screen opens and shows you more about the title. You can also click on “Available Online” from here. (Note: at any point you can click the “X” on the far left to exit the preview and return to the search results).
7. To access the ebook click on Available Online under the title information or scroll down to the View Online heading and click on a full text link. (Note: there may be more than one link to choose from).

8. Once you click on a full text link it will direct you to the ebook. (Note: If you are off campus you may need to log-in with your NETID to access this remotely).

Need more help? Contact the Research Help Desk.